

# Godbless Anobah Koranteng

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## EDUCATION

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### University of Aberdeen

Aberdeen, Scotland

- MSc (Econ.) Finance and Investment Management
- Grade: 2:1

January 2022 – December 2022

### Kwame Nkrumah University of Science and Technology

Kumasi, Ghana

- BSc. Business and Administration (Banking and Finance)
- Grade: 2:1

September 2014 - July 2018

**Career Summary:** An ambitious and resilient finance graduate with extensive knowledge and expertise in finance, as well as a strong drive to learn and develop new abilities in the Finance industry that will set me apart and add value to my career and experience.

**Relevant coursework:** Insurance, Advances in Econometrics, Programming, Quantitative Methods, Financial Analysis and Markets, Portfolio Management, and Strategic Management.

## PROFESSIONAL EXPERIENCE

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### Highly Coded

Leicester, England

- *Finance Associate*
  - Monthly closing of the books and generation of Trial Balance.
  - Amortization of prepayments (Rent, Insurance).
  - Bank account reconciliation
  - Revenue and expense closure assurance checks
  - Generation of financial reports from SAP software.
  - Evaluating and maintaining the accuracy of General Ledger.
  - Monthly and quarterly reporting to the corporate office.

March 2022 – Present

### Hopexhange Medical Centre

Kumasi, Ghana

- *Finance Officer (National Service)*
  - Conducted bank reconciliation statements with a keen focus on recurrent expenditure, leading to a 95% reduction in payment errors relating to over and understatements of expenditure figures in three months.
  - Developed Microsoft Excel models to address payroll-related issues, improving late salary payments from ten payments days to timely payments in five months.
  - Conducted periodic internal audit exercises on internal procurement controls which led to over 50% cut in double spending in five months and relaxed impulsive buying leading to over 30% savings in 12 months.
  - Liaised with auditors on monthly basis to collate data and explain results.
  - Reviewed and published departmental targets and goals statistics with 98% precision, improving the department's target achievement by over 70% in 6 months.
  - Supervised calculation of tax incidence, tax returns, and tax filing in compliance with regulatory directives. This reduced the time taken to file for tax from 5 working days to 2 working days in 5 months.

September 2018 – August 2020

## SKILLS

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- Proficient in Microsoft Excel (Financial and economic indicators modelling, pivot tables), Python, and PowerPoint
- Analytical, problem-solver, innovative, results-oriented, strong communication and interpersonal skills, proactive, team player, great work ethic, and ability to work well under pressure

## ADDITIONAL INFORMATION

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- **Interests:** Reading & research, coding, and gym activities

- **Certificates & Achievements:** Data Science and Machine Learning Fundamentals Certificate from CFI, Bloomberg Market Concepts.